

**ADDENDUM NUMBER TWO**

**THE UNIVERSITY OF NEW MEXICO HOSPITALS**

Purchasing Department  
933 Bradbury Dr. SE Ste 3165  
Albuquerque, New Mexico 87106

**Date:** January 6, 2020

**Proposal Number:** P413-20

**Name of Procurement Specialist:** Jennifer Sanchez

**Due Date:** January 6, 2020 @ 2:00 pm MST/MDT

**Notice to all respondents:**

**Amend the Proposal: RFP P413-20 – MARKET DEMAND AND FINANCIAL FEASIBILITY STUDY FOR THE UNM HOSPITALS MODERN MEDICAL FACILITY**

This **addendum** becomes part of the Proposal Documents and **modifies**, as noted below, the original Bidding Documents. THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED RFP ARE AMENDED AS FOLLOWS:

**I. WRITTEN RESPONSES – QUESTIONS AND ANSWERS**

**QUESTION 1:** What is the current ICU occupancy rate?

**RESPONSE:** For total adult occupancy, the last 12 months have averaged 103% with only one month below 100%. Adult ICU is 90% YTD.

**QUESTION 2:** Are there any new physician group partnerships or physician alignment strategies that would be driving increased demand?

**RESPONSE:** No

**QUESTION 3:** What is the current OR demand?

**RESPONSE:** Average of 81 per day over the past 12 months.

**QUESTION 4:** Per Exhibit B, section A, part iv. 7. (page 12), the RFP asks to “What is your company’s required certification/licensure? What current certifications does your company currently possess?” **Please clarify the intent of this question. Can you provide us with an example of a certification/licensure?**

**RESPONSE:** The most common example would be a CPA firm licensure with a state board of accountancy.

**QUESTION 5:** Per Exhibit B, section A, part iv. 9. (page 13), the RFP asks to “Name any industry groups to which you belong.” **Please clarify if this is intended to be groups the firm belongs to, groups the engagement team belongs to, or both.**

**RESPONSE:** Both

**QUESTION 6:** Per Exhibit B, section A, part v. 1. (page 13), the RFP asks for “at least three (3) clients for whom similar services of size, technology and complexity as a UNMH have been performed within the past three (5) years.” **Please clarify if the references must be for work performed within the past three or five years.**

**RESPONSE:** Five years

**QUESTION 7:** Per Exhibit B, section B, part i. 4. (page 14), the RFP asks to “Provide sample listing of work papers to be prepared by Offeror” **Please clarify if Offerors are intended to supply a completed feasibility study, and if not, please specify what is meant by “work papers”.**

**RESPONSE:** It is expected that UNMH management will prepare/provide some of the data and assumptions used in the Feasibility study. What items, if any, would we expect your firm to prepare or assist with preparation?

**QUESTION 8:** Per Exhibit B, section B, part i. 5. (page 14), the RFP asks to “Attach list of any non-audit services provided by the firm, members of the firm, or related parties, either directly or indirectly to UNMH.” **Please clarify if this list is limited to current or active engagements with UNMH, or previously completed engagements. If it is the latter, how far back should Offerors go in populating the list?**

**RESPONSE:** All engagements – active or completed. For completed or past engagements, please go back 3 years from the date of proposal submission.

**QUESTION 9:** Please provide the name of the applicant (lender) for this HUD financing.

**RESPONSE:** Wells Fargo

**QUESTION 10:** The timeline in Exhibit J indicates construction on garage core, site, and P & A demolition take place commencing in Q3 of 2020. The timeline further indicates “HUD Commitment & Closing” would take place in Q1 of 2021. Does UNMH plan on applying for an Early Commencement, as this would be a consideration in the offeror’s scope?

**RESPONSE:** No

**QUESTION 11:** The reply to Question 1 of ADDENDUM NUMBER ONE stated UNMH expects “HUD preliminary review in the fall of calendar year 2020...”, which implies the HUD Feasibility Study would be prepared through the summer of 2020. Per the timeline the construction documents for the hospital Build-Out would not be completed until on or after Q1 of 2021. Are finalized capital cost amounts (suitable for HUD filing) for the Build-Out to be prepared as part of the “Development Design” task?

**RESPONSE:** The cost estimates are in process and will provided in the HUD format for use in the feasibility analysis.

**QUESTION 12:** What is the anticipated time frame from Proposal submission on 1/6/20 until the decision on selection of feasibility consultant?

**RESPONSE:** 2-3 weeks

**QUESTION 13:** separate binders...” **Please clarify what the term “portion” entails.**

**RESPONSE:** See Section 2.2.2 Proposal Content and Organization.

**QUESTION 14:** Per section 3.1 (page 6), the RFP states “NM PREFERENCES...Offerors must include a copy of their preference certificate with their proposal.” **Please confirm this section is relevant only to New Mexico contractors.**

**RESPONSE:** This section is only applicable to New Mexico Companies or Contractors. If Not Applicable please indicate **N/A on Exhibit D Authorized Signature Page under “New Mexico State Preference Number**

**QUESTION 15:** You noted that UNMHSC will not work on edits to the Standard Terms and Conditions during the evaluation process. To clarify, do we need to provide any exceptions with respect to the Standard Terms and Conditions at the time our proposal is submitted, or should those exceptions be held until after UNMHSC’s recognition of the highest scoring vendor?

**RESPONSE:** Yes, please submit any exceptions to the Standard T&C’s with your company’s proposal response.

**QUESTION 16:** In section II, 2.1, page 5, the RFP states, “Each portion of the proposal must be submitted in separate binders...” However, section II, 2.2.1d, page 5, states “Each proposal must be placed within a binder...” Are we correct in our understanding that the Hospital expects to receive a total of eight binders (one original version and seven copies)?

**RESPONSE:** Yes, 8 binders ((one original version and seven copies)

Acknowledge receipt of this Addendum in the space provided in Exhibit D. Failure to do so may subject Offeror to disqualification.

All other provisions of the Proposal Documents shall remain unchanged. This addendum is hereby made a part of the Proposal Documents to the same extent as those provisions contained in the original documents and all itemized listing thereof.